

HYPERSTREAM

THE TECH HUB FOR IOWA STUDENTS

Ambassador Checklist

Process to Sign Up a School District

□ Step 1 – Superintendent Buy-In

TAI sets meeting with Superintendent to share the program and get buy-in for the district.

- If team has a direct contact, this person can make contact and set the meeting for TAI and the team.

□ Step 2 – Superintendent Approves Program

Superintendent designates next steps and people to be involved

- Ideally, we want the following involved in the initial meeting:
 - Principals
 - Counselors
 - Technology directors
 - Teachers across the spectrum of curriculum, esp:
 - High School: Technology/business, math, science, English, consumer sciences, music, art and others
 - Middle School: 8th grade teachers

□ Step 3 – Team meets with Administrators and Educators

Team sets meeting with Principals, Educators, Counselors and Technology Directors, as directed by the Superintendent

- Meeting identifies the lead educator champions at both high school and middle school levels

□ Step 4 – Set Course of Action

Ambassador Team sets meeting with educator champions to set course of action.



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PowerPoint Presentation – Set Up in Schools

- Prior to day of presentation – room set-up
 - Run through presentation in classroom prior to day of presentation
 - Do they have projection equipment you can use or do you need to bring? Does their projection equipment work with your laptop?
 - Are the video clips ready to play within the PowerPoint?
 - What is lighting in room to show the PowerPoint?
 - Is there a screen or white wall to use in room for PowerPoint?
 - Do they have audio speakers?
 - Check that the school has speakers or the volume from the laptop won't be loud enough in the classroom.
 - If speakers not available, you will need to bring speakers to plug into your laptop.
 - Do they have Internet access to pull up the Web site?
- Team practice
 - Think about 1-3 team members presenting, depending on the time allotment, diversity on team, etc.
 - How will you weave personal and industry stories into the presentation?
- Day of presentation
 - Run through presentation one time quickly before class starts, so the animation will move seamlessly and the video clips are ready to play.
 - Use presentation feedback form to gain insights from students and share with TAI for enhancements and improvements



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Goals for School and Student Participation

- Presentations given early in each semester:
 - All 8th grade Careers classes
 - Middle School and High School classes TBD with educators
 - Career Day sessions
 - Parent-Teacher Association meetings
- HyperStream Club established
 - One club OR one at High School and one at Middle School
- Wide range of students involved relative to:
 - Gender
 - Age
 - Ethnicity
 - Interest levels in technology
 - Skill levels in using technology
 - Coursework emphasis
- Interactive projects for students and technology professionals
 - Projects to be chosen by group at large
 - Think about different levels of projects due to interests & skills
 - See spreadsheet on Project Ideas
- Introduce the students to the Web site
 - Signed in as members
 - Contributing to the Wiki
 - Participating in the Technology Question and Interest Area forums
- Motivate students to participate in the HyperStream contests
- Establish teams for the IT Olympics
- Review opportunities for other statewide competitions (see Web site)
- Enter projects in the TAI Prometheus Awards
- Direct students **AND** educators to job shadowing and internship opportunities



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